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Professional Responsibilities and Procedures Committee Minutes, March 14, 2005

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Recommended Citation

Utah State University, "Professional Responsibilities and Procedures Committee Minutes, March 14, 2005" (2005). *Professional Responsibilities and Procedures Committee*. Paper 23.
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PRPC March 14, 2005

Minutes

Attending: Jeff Johnson, Rob Morrison, Betty Dance, Richard Sherlock, Jennifer MacAdam, Dallas Holmes

Business Items

1. Need to include “vice provost” every place in the code where dean or vice president is mentioned. Deans are the administrators over colleges, and a vice president heads Extension. Libraries are led by a vice provost. The Committee voted to forward to the senate a proposal to insert “or vice provost” into several places where appropriate in the code.

2. Richard Sherlock presented a proposed resolution regarding the following of codified procedures in the tenure and promotion process. The PRPC voted unanimously to forward the resolution to the senate. The wording of the resolution is:

No procedural requirement for promotion and tenure may be enforced or recommended unless such requirement is explicitly provided for in the code. All procedural requirements for promotion and tenure shall be provided to candidates at the time of initial appointment. We recommend that the code be changed to require that each academic unit have in place a workload document defining expectations relevant to teaching, research, extension and service.

3. Richard Sherlock presented a resolution regarding the application of standards or requirements for tenure and promotion. The PRPC voted unanimously to forward this resolution to faculty senate:

All standards used for tenure and promotion decisions with the academic unit, college, and central administration shall be provided in writing to the candidate at the time of appointment. No standard shall be enforced that was not provided in writing to the candidate at time of appointment. The tenure and promotion standards must be reflected in the annual role statement as specified in the code (405.2.2). As provided for in 405.2.2, the candidate must present “evidence of excellence in the major emphasis of his or her role statement” and evidence of “effectiveness in all of the professional services which the faculty member performs”.

4. The committee discussed Scott Cannon’s proposal to eliminate the requirement for lecturers to obtain external reviews when being considered for promotion. The code allows for the granting of a waiver of this requirement by the president. The PRPC voted unanimously to forward this proposal to the faculty senate.

5. The committee discussed Scott Cannon's proposal to delete the two-year time limit on spousal accommodations. The need for spousal accommodation may easily extend beyond the two-year limit. The code pertaining to this policy is in section 300, which is beyond the authority of this committee. The committee noted that a potential for abuse of the policy might exist if there were no time limit. The committee voted to remand the proposal, recommending that interested parties bring the matter to the attention of the personnel office.

Next Meeting: The committee agreed to meet Monday, March 21 at 2pm. However, this is the date of the PRPC's official year-end report to the fs exec committee. Therefore, the committee will need to meet at an earlier date.